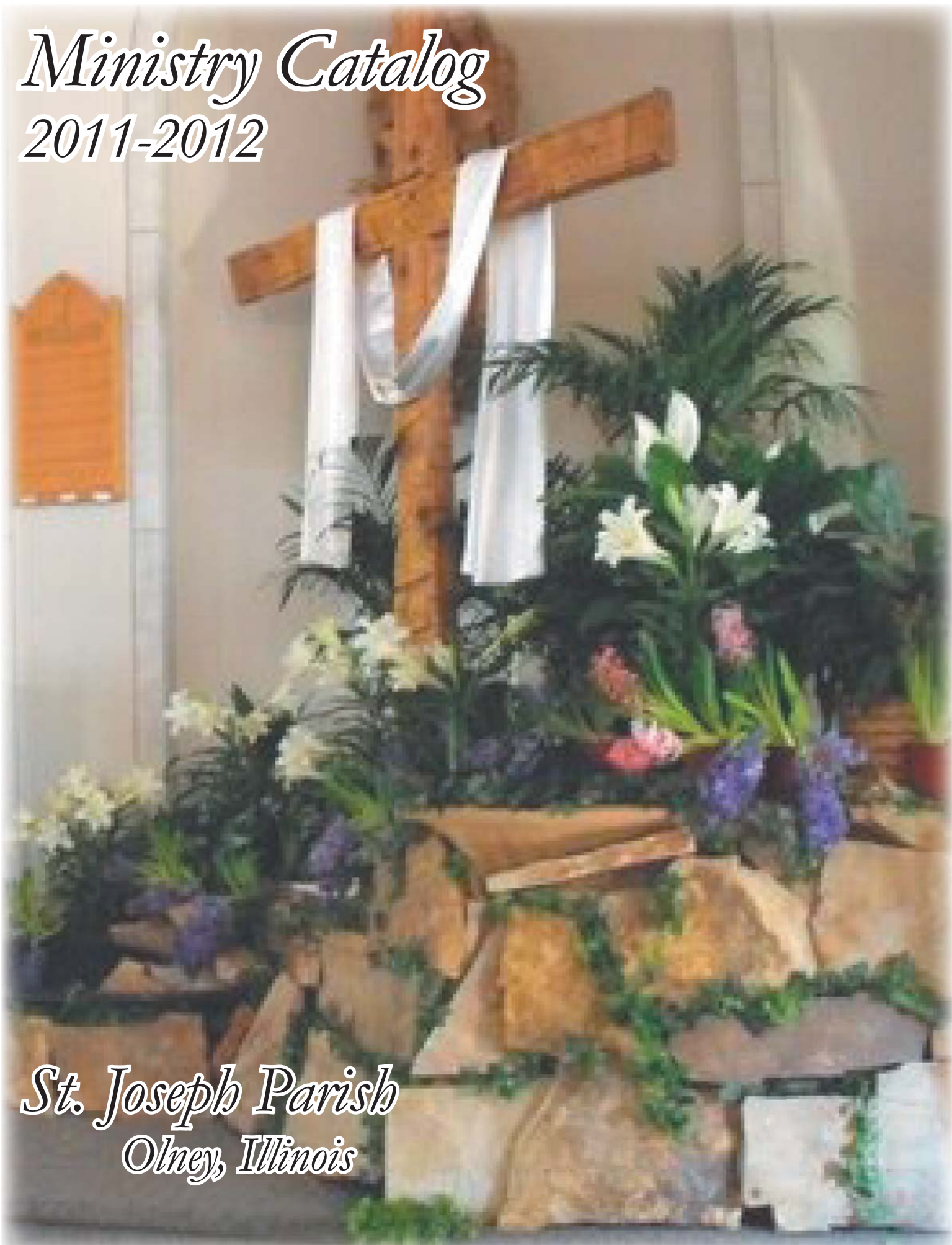


*Ministry Catalog*  
*2011-2012*



*St. Joseph Parish*  
*Olney, Illinois*



*From the time we are baptized, we are called to be good stewards of our time and talents. Each of us are blest with gifts given to us by God. It is our responsibility to nurture those gifts and return them with abundance to the Lord.*

*This Catalog of Ministries is produced by the St. Joseph Catholic Church Stewardship Committee. As disciples of Jesus, we believe that everything we have is a blessing from God. The concept of Stewardship nurtures this belief by encouraging daily prayer and return of our time, talent and treasure in gratitude for our many blessings.*

*The Stewardship Committee is looking for new input and ideas as we travel this journey of faith together. If you are interested in being part of the Stewardship team at St. Joseph, please call or e-mail:*

*Virginia Resor (618) 869-2281  
resor40@gmail.com*

## *Important Numbers*

### *Rectory:*

Fr. Jerry Wirth  
Pastor 392-6711  
pastoroffice@yahoo.com

### *Parish Office:*

Kim Kocher  
Admin. Assistant 392-8181  
stjosephchurch\_olney@yahoo.com

### *St. Joseph School:*

Carol Potter  
Principal 395-3081  
395-8500 (fax)  
stjoseph\_olney@yahoo.com

### *Church Website:*

[www.stjosephchurcholney.com](http://www.stjosephchurcholney.com)

### *School Website:*

[www.stjoeolney.com](http://www.stjoeolney.com)

## *Parish Mission*

St. Joseph Parish family is a community of believers rooted in the teachings of Jesus Christ. Using the individual gifts we have been given by God, we minister to ourselves and others through prayer, support, and service. We nurture our inherited faith life and through the power of the Spirit pass it to future generations.

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### *The Birth of Jesus*

*Jesus, You accepted poverty  
when You were placed in the  
manger although You were  
our God; grant that we may  
have the spirit of poverty as  
we share our time and talents  
with others.*

*Amen*

# *Faith Development*

## **Adult Faith Formation Committee**

The Adult Education Committee plans speakers, workshops, etc. to continue the religious education & renew the faith journey of adults in our parish. They provide the adults of the parish with religious formation opportunities that are aimed at fostering faith development. Time commitment: meet twice a year.

Code Number: 101

Contact Person: Jane Kocher

Telephone: 869-2471

email: jcnkoch@gmail.com

## **RCIA**

RCIA educates and prepares catechumens and candidates as they progress through a three-stage process to become full members in the church. RCIA volunteers should be open, welcoming, and willing to share their personal faith with others. A time commitment of 3 hours per week. Meetings are held Sunday following 10:00 a.m. Mass, September-May.

Code Number: 102

Contact Person: James Zwilling

Telephone: 392-5851

email: zwillingj@hotmail.com

## **Parish School of Religion (PSR)**

(For public grade school children) Helps children to learn and understand Jesus Christ and our Catholic faith. PSR volunteers should have a love for children and sharing their faith. Volunteers should be at least 18 years old and a confirmed and practicing Catholic. Time commitment is one year, 2 hours per week, every Wednesday from 6:00 p.m.-7:00 p.m.

Code Number: 103

Contact Person: Margaret Hahn

Telephone: 392-2627

email: stjoseph\_cre@yahoo.com

## **Bible Study & Small Faith Groups**

These groups strive to offer the parishioner an in-depth and personal experience of the ministries of Jesus Christ through Small Christian Communities. One group uses material from the Renew Program from the diocese. They meet in various homes 6 weeks before Lent and Advent. Contact Teresa Tegeler at 838-6276. Another group meets Thursday mornings after morning Mass at the RMH Cafeteria. Contact Rod Kelley at 392-6581 or rlksak@frontier.com. There is another Bible Study group meeting every Wednesday from 1:30 - 3:00 p.m. in the meeting room A of the Parish Center (September-April). Contact Mary Lou Mushro at 395-6198 or gmlmush@shawneelink.net.

Code Number: 104

Contact Info: See Above

## **Vacation Bible School**

This is an ecumenical effort to share the word of God with the children of the local community. Volunteers are needed to coordinate registration, organize snacks, and serve as teachers or teacher aides. Planning time required in addition to implementing program—approximately 2 ½ hours per day, 1 week a year.

Code Number: 105

Contact Person: Margaret Hahn

Telephone: 392-2627

email: stjoseph\_cre@yahoo.com

## **Sunday School for Pre-School Children**

It is never too early to begin faith development in the lives of our youngest parishioners. St. Joseph Church now offers Sunday School classes (at 10:00 a.m. Mass) for children 3-5 years of age. Classes last the entire Mass period. Volunteers are needed to help teach/assist. Requires a love for children and desire to nurture their spiritual development.

Code Number: 106

Contact Person: Dawn Kocher

Telephone: 395-7404

email: austin\_kocher@yahoo.com

## **Teen Bible Study**

Pray it, Study it, Live it. For all students ages 15-18. Meets every Wednesday, during the school year, from 6:00-7:00 p.m.

Code Number: 107

Contact Person: Michelle Brewer

Telephone: 618-863-2642

email: mbrew@shawneelink.net

# *Liturgy*

## **Choir**

Contributes and participates in the spiritual enhancement of our parish and community by celebration through music. Choir members sing at Saturday or Sunday Mass (mid-September through May) on a rotational basis, Christmas Eve, Holy Week, and other special services. Rehearsal is scheduled on Wednesday at 7:00 p.m. Time commitment: 2-3 hours per week. Prefer choir members be at least high school age, have a good ear for music and/or the ability to sight read.

Code Number: 201

Contact Person: Carol Steinman

Telephone: 395-2526

email: csteincss@yahoo.com

## **Eucharistic Ministers**

It is the duty of the Communion Ministers to distribute the Body and Blood of Christ. By being a minister of the Eucharist you will deeply enrich your own mystery of Christ and the people you serve. Training is provided. Time commitment: will vary from month to month.

Code Number: 202

Contact Person: Marla Adams

Telephone: 392-7920

e-mail: maradmz@hotmail.com

## **Lectors**

Proclaim the Word of God at Mass. Volunteers need a willingness to prepare and practice the readings. Training provided. Time commitment: will vary from month to month.

Code Number: 203

Contact Person: Eva Hahn

Telephone: 392-0681

## **Greeters**

Hospitality is a great virtue. Friendly men and women needed to welcome parishioners before Mass. Time commitment: 15 minutes before Mass. A two-month schedule is sent out to volunteers, based on preference of mass times and availability to serve.

Code Number: 204

Contact Person: David & Connie  
Brinkley

Telephone: 869-2397

## **Ushers**

Ushers assist with seating of parishioners, collecting monetary offerings, Communion procession, distribution of bulletins, and tidying up Church for the next mass. A two-month schedule is sent out to volunteers, based on preference of mass times and availability to serve.

Code Number: 205

Contact Person: Tom & Deb Zuber  
Telephone: 395-3416

email: zuber55@frontier.com

## **Gift Bearers**

Gift bearers present the Gifts at the altar in the name of the community. This is a wonderful family opportunity to participate in the Liturgy. A two-month schedule is sent out to volunteers, based on preference of mass times and availability to serve.

Code Number: 206

Contact Person: Kim Kocher  
Telephone: 392-8181

email:

stjosephchurch\_olney@yahoo.com

## **Liturgy of the Word for Children**

Adults help children in grades K-2 break open the Word of God through music and scripture readings. Training and Guide Books are provided. Time commitment: one Sunday a month.

Code Number: 207

Contact Person: Bobbi Ginder  
Telephone: 392-0202

email: Ginder.bobbi@gmail.com

## **Mass Servers**

Servers perform an important role at Mass. Youth in grades 4-8 are invited to assist the Celebrant with the liturgy as altar servers. Training is provided. A two-month schedule is sent out to volunteers, based on preference of mass times and availability to serve.

Code Number: 208

Contact Person: Elizabeth Zuber  
Telephone: 395-4189

email: ddzuber@wabash.net

## **Laundry Service**

Individuals launder and iron altar linens and cloths. Schedule is for one month and involves the time spent picking up the laundry, washing and ironing, and delivering it back to the Church.

Code Number: 209

Contact Person: Peg Kuenstler  
Telephone: 392-5741

email: kcman53@frontier.com

## **Song Leaders**

Someone who announces the songs and sings with the congregation. Is not required to sing alone or a cappella.

Code Number: 210

Contact Person: Dan Hahn or  
Eleanor Steber

Telephone: 395-4817 or  
395-2046

email: designforce@frontier.com  
or ronels@otbnet.com

# *Parish Life*

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## **Pastoral Council**

The Pastoral Council seeks to implement the mission statement of the parish. It has the responsibility to act in a leadership role to advise and assist the Pastor in activities of the parish. Each member serves on different committees and reports back to council. Elected members serve a three-year term. The Council meets the 4th Monday of the month at 7:00 p.m.

Code Number: 301

Contact Person: Ben Anderson

Telephone: 392-2356

email: banderson@wabashvalleyfs.com

## **Finance Council**

The Finance Council reviews financial decisions, methods and procedures relating to Parish finances and implements an annual budget of revenue and expenses. The council also serves as advisor to the Pastor on issues of finance. Time commitment: 1 hour per month. Meetings are held on the 3rd Saturday of the month at 7:00am. Special note: at present the membership is complete. If you wish to place your name on a waiting list, please contact Ed Weiler.

Code Number: 302

Contact Person: Ed Weiler

Telephone: 869-2429

email: esswia@illiniwireless.com

## **Stewardship Committee**

Plans and implements parish stewardship education and oversees the commitment process of time, talent, and treasure. The committee meets the second Monday of each month from 7:00 p.m.-8:30 p.m.

Code Number: 303

Contact Person: Virginia Resor

Telephone: 869-2281

email: resor40@gmail.com

## Liturgy Committee

This committee meets to discuss the prayer life of the parish. We review, plan & help execute the desires & proceedings of the Church & become aware of necessary changes in providing quality celebrations of mass for the different seasons of the liturgical year. Time commitment: 1 hour every month, meeting date varies.

Code Number: 304

Contact Person: Rosanna Kocher

Telephone: 392-4221

## Parish & Family Life Committee

The Committee has the responsibility of helping build the life of the parish by promoting religious vocations, family activities, and spiritual growth for all members of the parish. Projects have included Mother-Daughter and Father-Son celebrations, bus trips, and Benefit for parishioners. The committee is always open to new ideas and meets on the 4th Thursday of each month at 6:30 p.m.

Code Number: 305

Contact Person: Ruth Einhorn

Telephone: 863-2366

email: breinhorn@hotmail.com

## Pre-Cana

Pre-Cana prepares engaged couples for marriage through discussion, activities and personal time for reflection. Training is provided. A time commitment of 20-25 hours is requested for each Pre-Cana Day a year. Volunteers need to be married. Committee meets the 1st Saturday in March.

Code Number: 306

Contact Person(s): Wain & Kathy  
Davis

Telephone: 843-9247

email: smile\_1003@yahoo.com



*First Communion girls are pictured (left) crowning the Blessed Virgin Mary Statue at the Mother Daughter Banquet, hosted by the Parish and Family Life Committee. See Ministry #305.*

## Sunday Offering Counters

Volunteer helpers are needed to assist the secretary in counting the weekly collection. The work involves opening envelopes, recording amounts, and preparing the bank statement. Training is provided. Time commitment is 2 hours per week. Accuracy and confidentiality is required.

Code Number: 307

Contact Person: Kim Kocher

Telephone: 392-8181

email:

stjosephchurch\_olney@yahoo.com

## Building & Grounds Committee

The committee does an evaluation in the spring to plan for summer maintenance. It then creates a work list that is prioritized and presented to the Council and the Parish Finance Council for approval of expenditures. Meetings as needed to review status of work. Time commitment varies depending on project.

Code Number: 308

Contact Person: Ben Anderson

Telephone: 392-2356

email: banderson@wabashvalleyfs.com

## Landscaping Care

Work involves pulling weeds around the church and multi-center during the growing season and watering plants. Many hands make light work. Time commitment of 2 hours per month.

Code Number: 309

Contact Person: Mischelle Doll

Telephone: 395-6263

email: dolls4@frontier.com

## Quilters

Ladies meet each Wednesday from 9:00am-11:30am in the multipurpose room area. At present, ladies are working on a quilting project to generate income for various church needs. You may bring your own project to work on or join the quilters as they work on the current project. Learning to hand quilt is also available or ladies can come and socialize with each other.

Code Number: 310

Contact Person: Norma Dirks

Telephone: 395-3549

## Cemetery Committee

The St. Joseph Cemetery Committee was formed to care and maintain a beautiful cemetery for future generations. Work days are scheduled, when the weather permits, to rebuild old monuments, help identify old graves, and arrange for markers if needed. Committee meets three times per year on a Tuesday evening.

Code Number: 311

Contact Person: Rod Kelley

Telephone: 392-6581

email: rlksak@frontier.com

## **Fundraising Committee**

The Fundraising Committee is responsible for the initiation, monitoring, and execution of various methods to raise money for the parish. Time commitment: early fall.

Code Number: 312

Contact Person: Jeffrey Rosenberg

Telephone: 395-8189

email: jar325@yahoo.com

## **Justice and Peace Committee**

The Justice and Peace Committee promotes the issue of right relationships (Justice) and fosters ways to promote peace of local, state, national, and global concern in the effort to reflect the gospel of Jesus. Time commitment of 1 hour a month. Meetings are on the first Saturday of the month at 9:00 a.m.

Code Number: 313

Contact Person: Bridgett Jensen

Telephone: 393-6200

e-mail: brije@mac.com

## **Communications Committee**

The Communication Committee establishes and maintains lines of communication with parish family, school family, and community family by various media. Time commitment is minimal.

Code Number: 314

Contact Person: Libby McVicker

Telephone: 392-6237

email: mcvickers@frontier.com

## **Parish Library**

A person(s) is needed on occasion to straighten out the books/tapes on shelves.

Code Number: 315

Contact Person: Father Jerry Wirth

Telephone: 392-6711

email: pastoroffice@yahoo.com

## **Retreats**

Retreats offer time for spiritual reflection and growth along our journey to becoming good stewards and disciples of Jesus. Retreats are offered for men and women of the parish at King's House in Belleville. You are not being asked to sign up for a "committee" with this ministry, but we would like to know if you are interested in attending or participating in a retreat.

Code Number: 316

Women's Retreats

Contact Person: Betty Kocher

Telephone: 395-3179

Men's Retreats

Contact Person: Dan Zwilling

Telephone: 392-2219

## *Organizations*

### **Knights of Columbus 4th Degree**

This group provides community services and participates at Confirmations around the area and other church activities. Commitment is for 1 year. Meetings are on the 3rd Thursday of the month at 8:00 p.m.

Code Number: 401

Contact Person: Hank Ginder

Telephone: 395-3066

email: zina1@wabash.net

### **Knights of Columbus 3rd Degree**

Through many constructive activities of Catholic Fraternity, members are enabled to render service to their Church, their country, and their world. Commitment is Lifetime with yearly dues. Meetings are on the 2nd Wednesday of the month at 8:00 p.m.

Code Number: 402

Contact Person: Hank Ginder

Telephone: 395-3066

email: zina1@wabash.net

## **K of C Ladies' Auxiliary**

The Auxiliary works together to promote sociability and family participation among the members. Also to promote some charitable activity each year. Membership is for one year at a time. Meets the 3rd Monday of every month at 7:00 p.m.

Code Number: 403

Contact Person: Pauline Volk

Telephone: 392-5400

## *Communications*

### **Parish Newsletter**

The parish newsletter is a publication that contains information about events within the Church and school. The newsletter is published quarterly. Positions include writers, photographers, editors, and individuals who will contact parish organizations for newsworthy events. Meetings are as needed.

Code Number: 501

Contact Person: Carol Potter

Telephone: 395-5070

email: mckinnca@hotmail.com

### **Parish Mailings**

Volunteers are needed to copy, fold, stuff and sort mailings to parishioners. Mailings are sent throughout the year. Time commitment varies and any help would be welcome. Training is provided.

Code Number: 502

Contact Person: Kim Kocher

Telephone: 392-8181

email:

stjosephchurch\_olney@yahoo.com

### **Office Helper**

Volunteer office helpers are occasionally needed to provide occasional assistance to the parish secretary. Examples include: preparation of the weekly bulletin, preparation of the bulk mailings, etc. Knowledge of computer, Microsoft Word, and basic secretarial duties is preferred.

Code Number: 503

Contact Person: Kim Kocher

Telephone: 392-8181 or

email:

stjosephchurch\_olney@yahoo.com

## Social Outreach

### Sister Parish in Guatemala

St. Joseph, in the town of El Progreso, of the diocese of Jalapa, Guatemala, is our sister parish. Our commitment to them is our prayers and financial assistance on the first Sunday of each month. A willingness to develop our relationship with them is needed. Perhaps someone with some working knowledge of Spanish would be helpful. Time commitment: very minimal.

Code Number: 601

Contact Person: Brooks Cullison

Telephone: 392-3964

email:

cullisonlawyers@sbcglobal.net

### Pro Life

The function of the Pro-Life Committee includes four main areas:

1. Prayer-to promote respect for all stages of life.
2. Education-bulletin inserts, pamphlets about the Catholic teachings regarding conception of life, stem cell research, and abortion.
3. Compassion-through diocesan Project Rachel program for those who have had an abortion and need healing.
4. Action-contacting congress when life issues come up for vote in state and federal legislatures (postcard campaigns), taking part in the March for Life in Washington, D.C., local Birth-right Walk and hotline services.

Code Number: 602

Contact Person: Ruth Einhorn

Telephone: 863-2366

email: breinhorn@hotmail.com

### Good Samaritan

Good Samaritan is an ecumenical organization dedicated to supplying food and clothing to the less fortunate of Richland County. Time commitment: 2-4 hours every six weeks (Wednesday and/or Friday morning). Need strong men to carry boxes of food to vehicles. Need ladies to sort and assist with distribution of clothing to all ages.

Code Number: 603

Contact Person: Don & Edna Brian

Telephone: 395-2429

### Funeral Dinners

Funeral dinners are provided by members of the parish. Volunteers are needed to bring covered dishes. Assistance is also needed to help serve and/or clean up afterward. Volunteers will not be expected to participate at every dinner.

Code Number: 604

Contact Person: Angela Doll

Telephone: 392-3771

email: madoll@frontier.com

### Smorgasbord Committee

This committee plans, organizes, and orders supplies for the church's biggest fund raising event of the year. All parishioners are expected to participate in this event in some manner. Time commitment is approximately 2 hours per week going over timeline, calling volunteers, and ordering supplies. Service commitment is 3 years.

Code Number: 605

Co-Chairs:

Tony & Marla Adams

Telephone: 392-7920

email: maradmz@hotmail.com

Doug & Kim Kuhl

Telephone: (618) 302-7142

email: dkkuhl@wabash.net

### Salad Bar Luncheon

Mid-to-late winter luncheon held on a No School day before Lent starts. Meat is provided. Parishioners donate salads. Volunteers are always needed. A co-chair is also needed.

Code Number: 606

Contact Person: Joyce Brokhof

Telephone: 395-7661

email: jbike10@hotmail.com

### Christmas Cookie Walk

Event is held the weekend before Christmas after all Masses. Parishioners donate 4-6 dozen cookies. Platters of cookies can be purchased or individuals can walk around a table filled with cookies and select what

### Christmas Cookie Walk, Continued...

they wish. Cookies are sold by the platter.

Code Number: 607

Contact Person: Megan Mann

Telephone: 395-8103

email: mann\_clan6@yahoo.com

### Meals for Mom

Provide one meal for families of St. Joseph Church & School after the birth or adoption of their child. Volunteers are needed to cook & deliver a meal on an as needed basis and are not expected to participate every time.

Code Number: 608

Contact Person: Rita Adams

Telephone: 392-8021

email: jmadams@wabash.net

### Ministry to the Sick and Homebound

There are various opportunities to become involved in visiting people in nursing homes or taking communion to individuals who are in nursing homes and homebound. Time commitment: 30 min.-1 hour one Sunday per month.

Code Number: 609

Contact Person: Rod & Sara Kelley

Telephone: 392-6581

email: rlksak@frontier.com

### The Giving Tree

Volunteers are needed to make gift tags for needy children and families in our community. Assistance is also needed in organizing and delivering gifts to families. This is a wonderful family project and helps teach the true meaning of Christmas.

Code Number: 610

Contact Person: Rose Ann Schwartz

Telephone: 395-1151

email: roseannschwartz@webtv.net

## Red Cross Blood Drive

St. Joseph Parish hosts the Red Cross Blood Drive four times a year. Volunteers are needed to assist with registration, donation records, general assistance with blood donors, and cooks for refreshments after donation. Medical training is not a requirement. Time commitment: 2 hours, four times a year.

Code Number: 611

Contact Person: Nina Ginder  
or Anne Hahn

Telephone: 395-3066 or 843-3069

email: zina1@wabash.net

## Welcome Wagon

The Welcome Wagon is a ministry to welcome new parishioners. Responsibilities include contacting new parishioners, welcoming them to the parish, and encouraging them to become involved in parish activities. Time commitment is minimal but requires willingness to reach out and include others in your parish life.

Code Number: 612

Contact Person: Jeanie Blakney

Telephone: (618) 204-7221

e-mail: jeaniemeaniequeenie@hotmail.com

## Youth

### High School Youth Group

Works with the youth of our parish to strengthen their faith in God through spirituality & fun activities as they continue to grow into adulthood. Meetings are the 2nd Sunday of the month from 5:00 p.m-7:00 p.m. Volunteer time commitment varies per month. Organizational skills, young at heart, and love of working with the youth are very helpful.

Code Number: 701

Contact Person: Melissa Dunn

Telephone: 392-2986

email: mmdunn1@frontier.com

### Jr. High Youth Group

To work with the youth of our parish and strengthen their faith in God by gathering together in fellowship and love. Meetings are the 2nd Sunday of the month from 5:00 p.m-7:00 p.m. Volunteer time commitment varies per month. Volunteers should possess a desire to see our youth grow in the spirit of God so they can be our church's future leaders.

Code Number: 702

Contact Person: Michelle Brewer

Telephone: 618-863-2642

e-mail: mbrew@shawneelink.net

## School Opportunities

### School Board

The school board functions in an advisory capacity for the school administration. Members are elected and serve a three year term. Nominees need not have children enrolled in the school to be placed on the ballot. The board meets on the 3rd Monday of the month.

Code Number: 801

Contact Person: Brad Doll

Telephone: 395-6263

email: dolls4@frontier.com

### St. Joe PTO

The PTO is the school's Parent Teacher Organization. The PTO's role is to work cooperatively with the Principal and School Board for the betterment of the school. Their purpose is not fundraising, but "Funraising" and building community among the school and their families. They provide many extras for the faculty/staff/students at St. Joseph School. Group meets monthly, usually the 2nd Tuesday of the month at 6:00 p.m.

Code Number: 802

Contact Person: Megan Mann

Telephone: 395-8103

email: mann\_clan6@yahoo.com

### St. Joe Athletic Boosters

The Boosters support and organize all of the athletic activities at the school. They also fund a portion of the music program and a speech team. St. Joseph School has academic activities and sports for grades 4-8, including speech, track, cross country, and girl's and boy's basketball.

Code Number: 803

Contact Person: Mike and Ann  
Dowty

Telephone: 395-3061

email: anndowty@frontier.com



*Some of the many volunteers at Vacation Bible School.  
See Ministry #105.*

## **Athletics**

To give guidance in the areas of sportsmanship and fellowship among the players and participants. Time commitment for coaching is approximately 12 hours per week.

Code Number: 804

Contact Person: Rod Michels

Telephone: 754-3589

email: michels1@bspeedy.com

## **Development Committee**

The purpose of this committee is fundraising. The main focus is the St. Joseph Annual Giving Campaign. The chair coordinates the draft & mailing of the letter. The committee also coordinates a talk at all masses regarding the school's annual giving campaign. This usually occurs at the end of January or first of February in conjunction with Catholic Schools Week. They also oversee all other fundraising sponsored by the school board for the school.

Code Number: 805

Contact Person: Jeffrey Rosenberg

Telephone: 843-5159

email: jar325@yahoo.com

## **Staffing/Curriculum Committee**

The Curriculum Committee meets as needed. Under the direction of the Principal, the committee reviews current textbooks, explores new textbooks, and generally oversees the overall curriculum of St. Joseph School. Currently, membership is full on this committee. New members are appointed/nominated as needed.

Code Number: 806

Contact Person: Carol Potter

Telephone: 395-5070

email: mckinnca@hotmail.com

## **Planning/Policy Committee**

A member of the St. Joseph School Board is usually the chair of this committee. It meets to review policies from the Diocese or draft new policies as needed. The committee works with the principal and all policies are voted on by the School Board for adoption. There is no set meeting date at this time. Commitment varies as to the need at the time. Usually the board member is on the committee for the length of their term on the school board.

Code Number: 807

Contact Person: LeAnn Hartleroad

Telephone: 392-7378

email: leanh@wabash.net

## **Enrollment & School in the Community**

This Committee works in recruitment, public relations, and enrollment. They are responsible for school brochures, mentoring new families, the Annual Easter Egg Hunt, and hosting the Open House during Catholic Schools Week. Meetings are varied.

Code Number: 808

Contact Person: Carol Potter

Telephone: 395-5070

email: mckinnca@hotmail.com

## **St. Joseph School Finance Committee**

This committee's primary purpose is to monitor the current year budget and to develop and propose to the Board a budget for the next school year. Time commitment: monthly meeting prior to the School Board meeting. Other responsibilities include recommendations on financial policies that insure sound and consistent financial management, just salaries, fair tuition increases and payment plans.

Code Number: 809

Contact Person: Jeffrey Rosenberg

Telephone: 843-5159

email: jar325@yahoo.com

## **Recycling**

St Joseph School and Church has a program of recycling aluminum cans, plastic bags and other materials. The proceeds from the sale of these recyclables benefit the St. Joseph School. You can leave your cans and other recyclables in designated containers on the school campus. You are not being asked to serve on a "committee" with this ministry, but please indicate with the code number below on your commitment card if you are willing to participate in our recycling efforts.

Code Number: 810

Contact Person: Carl Kocher

Telephone: 869-2318



*JOY - Student at St. Joseph School  
learn to put Jesus first, then Others, then  
Yourself.*

# Time and Talent Commitment Card

Please take time to prayerfully reflect on your offering of time and talent to the Parish. Please complete this commitment card and return it in the collection basket during the Stewardship of Time and Talent Appeal (October 1 & 2, 2011) or any other time throughout the year.

## Parishioner's Name(s)

(Please use a separate line for each individual in household)

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## Ministry Code Number(s)

(Include NEW commitments ONLY. We will assume that you are continuing existing commitments unless you specify otherwise.)

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## Telephone Number(s)

(Please specify whose contact information from names above)

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## E-Mail Address(s)

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I am interested in helping in other areas not specified in this catalog of ministries. I would like to share the following time and talent with the parish (please explain):

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## - Ministry Code Quick Reference -

### Faith Development

| Code | Ministry                        |
|------|---------------------------------|
| 101  | Adult Education Committee       |
| 102  | RCIA                            |
| 103  | Parish School of Religion (PSR) |
| 104  | Bible Study & Small Faith Group |
| 105  | Vacation Bible School           |
| 106  | Sunday School for Children      |
| 107  | Teen Bible Study                |

### Liturgy

| Code | Ministry                         |
|------|----------------------------------|
| 201  | Choir                            |
| 202  | Eucharistic Ministers            |
| 203  | Lectors                          |
| 204  | Greeters                         |
| 205  | Ushers                           |
| 206  | Gift Bearers                     |
| 207  | Liturgy of the Word for Children |
| 208  | Mass Servers                     |
| 209  | Laundry Service                  |

Liturgy, continued...

| Code | Ministry     |
|------|--------------|
| 210  | Song Leaders |

### Parish Life

| Code | Ministry                       |
|------|--------------------------------|
| 301  | Pastoral Council               |
| 302  | Finance Council                |
| 303  | Stewardship Committee          |
| 304  | Liturgy Committee              |
| 305  | Parish & Family Life Committee |
| 306  | Pre-Cana                       |
| 307  | Sunday Offering Counters       |
| 308  | Building & Grounds Committee   |
| 309  | Landscaping                    |
| 310  | Quilters                       |
| 311  | Cemetery Committee             |
| 312  | Fundraising Committee          |
| 313  | Justice and Peace Committee    |

*Parish Life, continued...*

| <b>Code</b> | <b>Ministry</b>          |
|-------------|--------------------------|
| 314         | Communications Committee |
| 315         | Parish Library           |
| 316         | Retreats                 |

**Organizations**

| <b>Code</b> | <b>Ministry</b>                |
|-------------|--------------------------------|
| 401         | Knights of Columbus 4th Degree |
| 402         | Knights of Columbus 3rd Degree |
| 403         | K of C Ladies' Auxiliary       |

**Communications**

| <b>Code</b> | <b>Ministry</b>   |
|-------------|-------------------|
| 501         | Parish Newsletter |
| 502         | Parish Mailings   |
| 503         | Office Helper     |

**Social Outreach**

| <b>Code</b> | <b>Ministry</b>            |
|-------------|----------------------------|
| 601         | Sister Parish in Guatemala |
| 602         | Pro Life                   |
| 603         | Good Samaritan             |
| 604         | Funeral Dinners            |
| 605         | Smorgasbord Committee      |
| 606         | Salad Bar Luncheon         |
| 607         | Christmas Cookie Walk      |

*Social Outreach, continued...*

| <b>Code</b> | <b>Ministry</b>                    |
|-------------|------------------------------------|
| 608         | Meals for Mom                      |
| 609         | Ministry to the Sick and Homebound |
| 610         | The Giving Tree                    |
| 611         | Red Cross Blood Drive              |
| 612         | Welcome Wagon                      |

**Youth**

| <b>Code</b> | <b>Ministry</b>         |
|-------------|-------------------------|
| 701         | High School Youth Group |
| 702         | Jr. High Youth Group    |

**School Opportunities**

| <b>Code</b> | <b>Ministry</b>                        |
|-------------|--|
| 801         | School Board                           |
| 802         | St. Joe PTO                            |
| 803         | St. Joe Athletic Boosters              |
| 804         | Athletics                              |
| 805         | Development Committee                  |
| 806         | Staffing/Curriculum Committee          |
| 807         | Planning/Policy Committee              |
| 808         | Enrollment and School in the Community |
| 809         | Finance Committee                      |
| 810         | Recycling                              |

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